Try to write phrases with each word beginning with the same letter.

Try these variations –

Prepare sentences which have as many letters in each word as there are words in that sentence.

Examples:

- Go in.
- You are out.
- Come here soon, dear.
- Bring those seven shiny belts.

Students may be allowed to keep working on this activity over a week or so. Encourage them to prepare one sentence for the whole class. Let them try to make the sentences meaningful in their own context.

4.5 The Last Lesson

Warming up!

Chit-Chat

- How was this year for you?
- Are you happy with what you could study this year?
- What did you miss, or could not do?
- What do you plan to do about it about the things you could not do/study well?
- What was the best moment for you this year?



Growing Sentences

- Form pairs. Write two sentences of two words each.
- Form groups of three. Write three sentences of three words each.
- Form groups of four. Write four sentences of four words each.
- Continue to write as many sentences as the number of students in the group, till you reach the number 10.
- After that, go on forming bigger groups and writing sentences with as many words as the number of students in the group. However, you may write only one or two sentences at each step after 10.
- See if you can make a sentence with as many words in it as there are students in your classroom.
- Write the sentence in big letters on chart paper and display it in the classroom.



The Last Lesson

I started for school very late that morning and was in great dread of a scolding, especially because M. Hamel had said that he would question us on participles, and I did not know the first word about them. For a moment I thought of running away and spending the day out of doors. It was so warm, so bright! The birds were chirping at the edges of the woods; and in the open field back of the sawmill the Prussian soldiers were drilling.

When I passed the town hall there was a crowd in front of the bulletin board. For the last two years all our bad news had come from there. I thought myself. "What can be the matter now?"

Then, as I hurried by as fast as I could go, the blacksmith, Watcher, who was there with his apprentice, reading the bulletin, called after me:

"Don't go so fast, boy; you'll get to your school in plenty of time!"

I thought he was making fun of me, and reached M. Hamel's little garden all out of breath.

Usually, when school began, there was a great bustle, which could be heard out in the street—the opening and closing of desks, lessons repeated in unison, very loud, and the teacher's great ruler rapping on the table. But now it was all so still!

Through the window I saw my classmates, already in their place, and M. Hamel walking up and down with his terrible iron ruler under his arm. I had to open the door and go in before everybody. You can imagine how I blushed and how frightened I was.

But nothing happened. M. Hamel saw me and said very kindly:

"Go to your place quickly, little Franz. We were beginning without you."

I jumped over the bench and sat down at my desk. When I had got a little over my fright, I saw that our teacher had on his beautiful green coat, his

- → Who is M.Hamel?
- Find the explanation for 'participles' given in the book.

Guess the following:

- → In what region does the story take place?
- In what time period does the story take place?
- What is it like when your school begins?Tell it in short.

- Why is the iron ruler said to be 'terrible'?
- Who is narrating the story?

- solemn : serious
- + How did M. Hamel dress up on special occasions?

Think and answer:

- → Is the school closing down?
- → Why is it the last lesson?
- What subjects does Franz study in school?
- Why were the old men of the village attending school that day?

- Saar : the name of a river
- Find where Alsace and Loraine are located with the help of the map.

frilled shirt, and the little black silk cap, all embroidered, that he never wore except on inspection and prize days. Besides, the whole school seemed so strange and solemn. But the thing that surprised me most was to see, on the back benches, the village people sitting quietly like ourselves; old Hauser, with his three-cornered hat, the former mayor, the former postmaster, and several others besides. Everybody looked sad.

While I was wondering about it all, M. Hamel mounted his chair, and, in the same grave and gentle tone which he had used to me said:

"My children, this is the last lesson I shall give you. The order has come from Berlin to teach only German in the schools of Alsace and Loraine. The new master comes tomorrow. This is your last French lesson. I want you to be very attentive."

What a thunderclap these words were to me!

Oh, oh, oh! that was what they had put up at the town hall!

My last French lesson! Why, I hardly knew how to write; I should never learn any more! I must stop there, then! Oh, how sorry I was for not learning my lessons, for seeking birds' eggs, or going sliding on the Saar! My books, that had seemed such a nuisance a while ago, so heavy to carry, my grammar, and my history of the saints, were old friends now that I couldn't give up. And M. Hamel, too; the idea that he was going away, that I should never see him again, made me forget all about his ruler and how cranky he was.

Poor man! It was in honour of this last lesson that he had put on his fine Sunday clothes; and now I understood why the old men of the village were sitting there in the back of the room. It was because they were sorry, too, that they had not gone to school more. It was their way of thanking our master for his forty years of faithful service and of showing their respect for the country that was theirs no more.

While I was thinking of all this, I heard my name called. It was my turn to recite. I had not learnt my

participles and so I could not say a single word. I heard M. Hamel say to me:

"I don't scold you, little Franz, you must feel bad enough. See how it is! Every day we have said to ourselves: 'Bah! I've plenty of time. I'll learn it tomorrow.' And now you see where we've come out. Ah, that's the great troubles with Alsace; she put off learning tomorrow. Now those fellows out there will have the right to say to you: 'How is it; you pretend to be Frenchmen, and yet you can neither speak nor write your own language.' But you are not the worst, poor little Franz. We've all a great deal to reproach ourselves with.

"Your parents were not anxious enough to have you learn. They preferred to put you to work on a farm or at the mills, so as to have a little more money. And I've been to blame also. Have I not often sent you to water my flowers instead of making you learn your lessons?"

Then, from one thing to another, M. Hamel went on to talk of the French language saying that it was the most beautiful language in the world. We must guard it among us and never forget it, because when a people are enslaved, as long as they hold fast to their language, it is as if they had the key to their prison. Then he opened a grammar and read us our lesson. I was amazed to see how well I understood it. All he said seemed so easy, so easy! I think, too, that I had never listened so carefully, and that he had never explained everything with so much patience. It seemed almost as if the poor man wanted to give us all he knew before going away, and to put it all into our heads at one stroke.

After the grammar, we had a lesson in writing. That day M. Hamel had new copies for us, on which were written in a beautiful round hand: 'France, Alsace, France, Alsace.' They looked like little flags fluttering everywhere in the school room, hung from the rod at the top of our desks. You ought to have seen how every one set to work and how quiet it was. The only sound was the scratching of the pens over

- Why did M.Hamel not scold Franz?
- reproach : blame

- ★ According to M.Hamel, who are the people that did not take education seriously? What examples does he give to support his view?
 - → Why does Franz understand his lesson well?

Discuss:

→ With the coming of the Prussians, will language be the only thing that will change? What other changes may take place? ◆ Where does M.Hamel live? Who lived with him?

- Guess why
 M.Hamel was
 leaving the
 country.
- Why does the author say 'I never saw him look so tall'.

• Vive la France : Long live France!

the paper. On the roof, the pigeons cooled very low, and I thought to myself:

"Will they make them sing in German, even the pigeons?"

Whenever I looked up from my writing I saw M. Hamel sitting motionless in his chair and gazing at one thing, then at another, as if he wanted to fix in his mind just how everything looked in the little school-room. Fancy! For forty years he had been there in the same place, with his garden outside the window and his class in front of him, just like that. Only the desks and benches had been worn smooth and the walnut trees in the garden were taller. How it must have broken his heart to leave it all, poor man; to hear his sister moving about in the room above, packing their trunks! For they must leave the country next day.

After the writing, we had a lesson in history, and then the babies chanted their ba, be, bi, bo, bu. Ah, how well I remember it, that last lesson!

All at once the church clock struck twelve. At the same moment the trumpets of the Prussians, returning from drill, sounded under our windows. M. Hamel stood up, very pale, in his chair. I never saw him look so tall.

"My friends", said he, "I - I -" But something was choking him. He could not go on.

Then he turned to the blackboard, took a piece of chalk, and, bearing on with all his might, he wrote as large as he could :

"VIVE LA FRANCE!"

Then he stopped and leaned his head against the wall, and, without a word, he made a gesture to us with his hand:

"School is dismissed - you may go."

- Alphonse Daudet

* * *



- 1. Find the meaning of the following words from a good dictionary.
 - sawmill
 Prussian
 apprentice
 nuisance
 - cranky
 hold fast to something
 at one stroke
 might
- 2. List the people and their occupations mentioned in the story.
- 3. Find five words ending with '-ing' and five words ending with '-ed' from the lesson.
- 4. Find five examples of commonly used past participles from the story. For example, said, learnt.
- 5. What is the meaning of the following words and phrases in the passage? Choose the correct alternative.
 - (a) was in great dread of
 - (i) was in a great hall
 - (ii) was in great demand
 - (iii) was afraid of
 - (iv) was angry with
 - (b)did not know the first word about them
 - (i) did not know anything about them
 - (ii) did not care about them
 - (iii) knew all the words except the first word
 - (iv) had not learnt them by heart
 - (c) terrible iron ruler
 - (i) a great king
 - (ii) a ruler made of poor quality iron
 - (iii) a magic ruler
 - (iv) ruler with which the master hit the student hard
 - (d) got a little over my fright
 - (i) got very frightened
 - (ii) got something because I was frightened
 - (iii) became little
 - (iv) got less frightened
 - (e) What a thunderclap these words were to me!
 - (i) The words came as a shock.
 - (ii) He shouted the words at me.
 - (iii) There was thunder and lightning.
 - (iv) The words were accompanied by claps.

- (f) _____ she put off learning tomorrow
 - (i) she prepare for learning
 - (ii) she did not learn at that time
 - (iii) she cancelled tomorrow's learning
 - (iv) she studied the word 'tomorrow'.
- 6. Fill in the following blanks using proper words from 'who', 'when', 'what', 'how' or 'why'.
 - (a) She started jumping for joy _____ she heard the news.
 - (b) You must tell _____ I mustn't do it.
 - (c) The person _____ is making the speech is my friend.
 - (d) They wondered had happened to him.
 - (e) You must show me _____ to mix the solutions.
 - (f) I'll tell you _____ it is time to leave.

Write a letter of thanks to your English teacher. Thank him/her for everything that he/she did for you.

- 7. Write a short note on your mother tongue and the attempts you make to study it well.
- 8. Write points and counter points on the following topics:
 - · You should study all subjects in your mother tongue
 - · You must memorise the rules of grammar
- 9. Why was Franz sad?
- 10. What should people never lose even when they lose freedom?



X



Language Study

The Language Study pages aim only at acquainting the students with some words that are useful when we talk about language and how it works. The entries given here should not be treated as teaching items. The information given here should not be used for the purpose of evaluating the students' knowledge of grammatical terms. These pages are not meant to be read at a stretch.

When opportunities of discussing language arise in the course of classroom teaching, the teacher can refer to the relevant entry or entries and also get the students to read them. The information should then be discussed with the help of examples drawn from the textbook or other familiar sources.

Students, too, can refer to this section from time to time. They may find this

information useful while -

- (a) correcting their work
- (b) trying to compose English sentences/ phrases on their own
- (c) trying to understand a text, and
- (d) using dictionaries and other reference books.

If necessary, the teacher should show the students how to look up a word in these pages.

Some words in these pages are printed in colour. It means that they have been explained in these pages at the proper place.

A few simple activities have been suggested in these pages. Students can work on these activities at their own pace in the course of the whole year.

abbreviation: a short form of a word, phrase, etc. Examples: *Mr* (Mister), *km* (kilometre/s), *V.I.P.* (very important person), *S.S.C.* (Secondary School Certificate), *etc.* (et cetera - meaning 'and other similar things', 'and the rest'), *WHO* (World Health Organization).

Abbreviations are mostly used in writing. While reading aloud or in speech, we use the full forms of abbreviations like 'Mr' (Mister) or 'Dr' (Doctor). Some abbreviations are read aloud by pronouncing each individual letter, as for example, *V-I-P*. Some short forms are read as if they form a word. For example, PIN is read like the word, 'pin'.

 Note the abbreviations you come across and find their full forms.

act: one of the main parts into which a play is divided. A play may have two, three, even five acts or just one act.

active voice: See voice.

adjective: a word that tells us something more about a **noun** or **pronoun**. It may

tell us about the shape, size, colour, quality, material, origin, use, or other features of the noun it describes:

- shape: a round table, a square sheet
- size : The buildings were *huge*; *small* shoes
- colour : a red rose; Milk is white.
- quality: You are very kind; a strong medicine
- material : wooden chairs, a silver spoon
- origin : Chinese food, Indian birds
- use : dining room, drinking water

Many adjectives end with: -ful (useful), -less (careless), -able (washable), -y (salty), -ous (famous, joyous), -ive (active, creative), -al (practical, optical).

We can use 'very' before most of the adjectives: 'very happy', 'very colourful', 'very interesting'.

Adjectives have **comparative** and **superlative** forms.

Example : big - bigger (comparative), - biggest (superlative).

We usually add '-er', '-est' to short adjectives and use 'more' and 'most' with longer adjectives :

high – higher – highest nice – nicer – nicest famous – more famous – most famous interesting – more interesting – most interesting

Note that we use 'the' before the **superlative**: *the best, the most important*.

Sometimes, we use two or three adjectives together to describe a noun. In such cases, the order in which adjectives are used depends on the meaning. The adjectives that express/show your opinion about something are usually put first. The other adjectives are normally put in the following order:

• size, age, shape, colour, origin, material, use or purpose

Examples: a *nice little* basket, a *brave* young woman, a *big*, *red*, *plastic* bag, a *noisy*, *old*, *drilling* machine.

• Find phrases where more than two adjectives are used, and note the order in which they are used.

adjective clause: a clause that functions as an adjective and tells us more about a noun. Example: • This is the house *that Jack built*.

adverb: a word that tells us something more about:

- a **verb**: He runs *fast*. She went *away*. The girl sang *sweetly*. *Suddenly*, the dogs started barking. She did *not* smile.
- an **adjective**: The tea was *too* sweet. The lion was *very* strong.
- another adverb: He ran very fast.
- a **phrase** or **sentence** : *Luckily*, he remembered the answer.

Adverbs give us information about:

- place, eg., Come here. Come in.
- time, eg., I saw a movie *yesterday*. I need a pen *now*.
- manner or the way something is done, eg., Read aloud. Stand straight. Run fast.
- · degree, eg., The water was too hot.
- cause or reason, eg., She was tired and *therefore* unable to study.

Many adverbs end with -ly. Adverbs, too, have **comparative** and **superlative** forms. They are used for comparing the way something is done, the way something happens, etc.

Examples: Who will run the fastest? Walk more gracefully.

• Find more examples of the comparative and superlative forms of adverbs.

adverb clause: a clause that functions as an adverb and tells us more about the main verb (action). Examples: • You can go out to play after you have done your homework.
• They got wet because they didn't carry an umbrella.

adverbial: a phrase or clause used as an adverb. For example, Put it *on the table*.

alliteration: the occurrence of the same letter or sound at the beginning of words in a phrase, sentence, etc. Example: The *green grass grew* all around.

alphabet : a set of letters used for writing the words in a language. The letters have a fixed order in the alphabet. The set of letters we use for writing English is arranged from a to z. It is known as the Roman alphabet.

A, B, C, d, e, f, g, etc. are called letters, not alphabets.

antithesis: a figure of speech in which the same sentence includes a striking contract between words. Example: *One man's medicine is another man's poison.*

antonym: a word that means the opposite of another word. *Strong* is an antonym of *weak*. *Up* and *down* are antonyms.

apostrophe: See punctuation.

article: The words 'a/an' and 'the' are called articles. They are used before a noun.

'The' is known as the **definite article**. It shows that the noun refers to a particular example of something, eg., I am looking for *the* blue pen. (And not the red one.)

'A/an' is called the **indefinite article**. It shows that the noun refers to a general example of something, eg., I want a pen. (Any pen.)

a + consonant a pen

an + vowel an apple Before nouns beginning with a **consonant** sound, we use 'a'; and before nouns beginning with a **vowel** sound, we use 'an'.

We do this both when we speak and when we write. Examples: *a lion*, *a squirrel*, but *an ant*, *an elephant*.

If there is an adjective before the noun and after the article, the use of a/an depends on that adjective.

Examples: I ate an egg but I ate a boiled egg.

a story, but an unending story.

The definite article is always written as 'the'. But when we speak, we pronounce it as '\(\varepsilon\)' before consonant sounds and '\(\varepsilon\)' before vowel sounds, eg., '\(\varepsilon\)' lion but '\(\varepsilon\)' elephant.

aspect: a form of a verb that shows whether an action is complete or is still continuing. Or, it may show that it happened or was happening in the past but is still relevant. The two aspects are perfect (perfective) and progressive or continuous.

Verb forms show both tense (present, past, future) and aspect (perfect, progressive).

• progressive : be + v-ing

present progressive: They are going.

past progressive: They were going.

• perfect : have + v-ed/-en

present perfect: They have gone.

past perfect: They had gone.

• perfect progressive : have + been + v-ing present perfect progressive : They *have been going*.

past perfect progressive : They had been going.

Sometimes all these forms are referred to as only tenses.

autobiography: a book/story that someone writes to tell about their own life.

auxiliary: helping verb used with the main verb. It helps to show the tense, form questions and negative sentences; and to show whether

something is possible, necessary, etc. There are two sets of auxiliary verbs.

(a) be, have, do:

I am going; They have gone: Did he go? She did not go.

(b) **modal auxiliaries**: auxiliaries like can, should, may, must: It *can* fly; They *should* come back; *May* I come in? She *might* come; A student *must* work hard.

See modal auxiliary and verb.

biography: a book/story of someone's life written by others.

capitals: See punctuation.

characters: persons in a story, film, play, etc.

clause: a group of words that includes a **subject** and a **verb**. A clause can form a complete sentence or be a part of a sentence.

Example: In the sentence 'I went home because it was getting dark'; there are two clauses: I went home, and because it was getting dark.

In the above sentence, if you read only 'I went home', it sounds complete. So, it is the main clause.

There are two types of clauses: main and subordinate:

- (a) main clause: A main clause can stand by itself as a complete sentence. Even if you read just the main clause, it makes good sense.
- (b) subordinate or dependent clause: It cannot stand by itself as a complete sentence. If you read just the subordinate clause, it does not make good sense. In the above sentence, 'because it was getting dark' is the subordinate clause. If you read only this clause, you realize that it is incomplete and the sentence includes something else.

Subordinate clauses are further classified into adjective clauses, adverb clauses and noun clauses according to whether they act as adjectives, adverbs or nouns, respectively.

comedy: • a play or film with a happy endingentertainment such as a film, play, TV

programme, etc. that make you laugh.

comma: See punctuation.

comparative: See degrees of comparison, adjective, adverb.

complement: There are two types of complement: Subject complement and object complement. A subject complement is a word or phrase used after a verb and describing the subject of the verb. For example, in, 'I am hungry', hungry is a subject complement.

Other examples: She is *clever*. He is a *teacher*. She became *a doctor*.

An object complement comes after the **object** of a verb and gives us information about the object.

Examples: They made her *secretary*. She found the letter *interesting*.

complex sentence: See sentence.

compound sentence: See sentence.

compound words: When two or more words are linked together to produce a word with a new meaning, that word is called a compound. Examples: postman, red-headed.

conjunction: a word that joins words, phrases or sentences.

Examples: and, or, but, because, if, etc.

consonance: repetition of consonant sounds especially at the end of the words in a phrase or sentence. Example: *Think tank*.

Make collections of the examples of alliteration and consonance.

consonant: a speech sound like 'ब्', 'श्', 'ट्', etc., which is not a vowel. A consonant letter' is a letter that represents a consonant sound, eg., the consonant letter 'c' (सी) stands for the sound 'स्' in 'city' and 'क्' in 'come'.

The consonant letters we use for writing English are :

bcdfghjklmnpqrstvwx yz

definite article: 'the'. See article.

degrees of comparison: We use different forms of adjectives and adverbs to show

comparisons. They are known as degrees of comparison –

positive: He is as tall as his brother.

comparative: He is taller than his brother.

superlative: Their sister is **the tallest** amongst the three.

See adjective and adverb.

determiner: Determiners are words usually used before a noun. They 'determine' or 'specify' that noun. They include articles (a, an, the), numbers and words like: this, that, some, any, each, every, much, many, my, your, their, etc.

dictionary: a book that lists the words in a language in alphabetical order, and explains their meaning, use, pronunciation, etc.

direct object : See object.

epic: a long poem about the brave and exciting deeds of great men and women. *Ramayana* and *Mahabharata* are epics.

essay : a short piece of writing about a particular topic.

euphemism: a mild word or expression used for something unpleasant. Example: Use of 'pass away' in place of 'die'.

exclamation: a sound, word, phrase or short sentence that shows sudden and strong emotion. For example, 'Oh!', 'What a surprise!', 'Too bad!'.

figure of speech : a word, phrase, etc. used in an unusual, imaginative way for a better effect. **Simile, metaphor, personification** are figures of speech.

finite verb: Finite verb forms show tense (past/present), number (singular/plural) or person (I am ..., You are, She is ..., etc.). They can be the main verb in a sentance—We study English. She likes mangoes. They were happy. He came home.

full stop: See punctuation.

future : It is the time after the present, the time after now.

• We use 'will' with a verb to show that something will happen in the future, eg., 'She will tell us a story tomorrow.' 'Next year, you'll be in Std X.'

- With 'I' and 'we', 'shall' is also used, especially in questions: *Shall* we go?
- We can also use (be + going to + verb) to talk about future plans, events, etc., eg., 'I am going to learn music in the next vacation'.

gender: the grammatical divisions of masculine, feminine and neuter into which nouns, adjectives, etc. are divided in some languages. English nouns are not grouped according to gender and normally they do not have special endings to show gender. Some exceptions are: actor-actress, prince-princess.

(Compare this with the nouns in your mother tongue.)

Note that the personal pronouns 'he', 'she' and 'it' show masculine, feminine and neuter gender respectively.

- Some nouns can be replaced by both he/she according to the context, eg., cook, teacher, doctor, cousin, singer, student.
- Some nouns can only be replaced by 'he' : king, father, boy. Some nouns can only be replaced by 'she' : girl, mother, queen.
- Some nouns can be replaced only by 'it': inanimate nouns like box, tree, table; names of plants and animals, eg., rose, bird, mouse.
- Sometimes, people use he/she for pets or other animals.

gerund : the '-ing' form of a verb, used as a noun. It is also called *verbal noun*.

Examples: I like *shopping*; *Swimming* is my favourite sport.

glossary: a list of difficult words with their meanings, especially one given at the end of a book or passage.

grammar: the study or use of the rules for changing the form of words and combining them to make sentences. Each language has its own grammar or set of rules.

hyperbole: use of exaggeration to achieve an effect. Example: If I can't get a smartphone, I will die.

idiom: a phrase or a sentence that has a special meaning as a whole, which may be

different from the meaning of the individual words.

For example, 'I want to go through the book'.

Here, 'go through' means read.

indefinite article: 'a/an'. See article.

indirect object : See object.

infinitive: the basic form of a verb: come, go, be. In English, this basic form can be used by itself or with 'to'. Examples: (a) bare infinitive (used by itself): I can swim; You must come; He made them cry; I let the fish go. (b) to infinitive: Who wants to come?; I like to sleep; She learnt to ride a bike; He asked us to stand up.

intonation: the rise and fall of voice that adds meaning to what is said. For example, the voice rises or goes up at the end in 'You need coffee?' to show that it is a question.

intransitive verbs: verbs that do not need an object are intransitive verbs.

Example: Dogs bark.

irony: use of words to imply the opposite of what they mean.

Example: When Kapil broke the cup while washing it, his mother said, 'That's wonderful'!

letter¹: a written/printed sign that stands for a speech sound. While writing English, we use **capital letters** (A, B, C, ...) and **small letters** (a, b, c, ...).

letter²: a written message that is usually sent by post.

link verb (linking verb) : a verb that connects the subject of a sentence with its complement. Examples: You *look* beautiful; He *is* a doctor; He *is* nice.

Forms of 'be' with the pronouns.

I	am	We are
	was	were
	(have/had) been	(have/had) been
You	are	You are
	were	were
	(have/had) been	(have/had) been
He/She/It is		They are
	was	were
(has) been		(have/had) been

metaphor: an imaginative expression that refers to someone/something as another person or thing. It implies that the person or thing has some quality of that other person or thing. The words 'as' or 'like' are not used in a metaphor.

Examples: The child was a fountain of joy to them; He is a gem; The mango is the king of fruits.

modal auxiliary (modal): a helping verb. The modal auxiliaries are: can, may, shall, will, could, might, should, would, must, ought to, used to, need, dare

- We do not use 'to' before a modal.
- We do not add '-ed' or '-ing' to a modal.
- We can form questions and negative sentences using modals without using the auxiliaries be, have or do.

Examples: Can you swim? May I drink water? Must he complain? He cannot jump high. You must not cry. One may not like it.

A modal auxiliary is always followed by an **infinitive**.

Examples: can *sing*, may *go*, shall *write*, etc. See auxiliary and verb.

Collect examples of sentences where modal auxiliaries are used. Translate them into your mother tongue, keeping in mind the context in which they are used.

noun: a word that is used to name:

- a person (Rohan, Reshma as also girl, doctor, student)
- an animal (cow, hare)
- a place (Mumbai, mountain, school)
- a thing (table, house, milk)
- an idea/quality (anger, courage), etc.

The names given to particular persons or places are known as **proper nouns** (eg., *Anand*, *Nagpur*, *Narmada*). The rest are **common nouns** (eg., *boy*, *city*, *river*, *book*).

Common nouns can be further classified into **concrete** and **abstract** nouns. Concrete nouns stand for things that you can actually touch or see.

Examples: building, lion, plant, spoon. Abstract nouns stand for ideas, qualities, feelings, etc. that you cannot actually touch or see. Examples: bravery, wisdom, pity, poverty, thought, childhood, laughter.

Some nouns stand for groups of things or people. Such a noun is known as a **collective** noun. Examples: a *crowd* of people, a *class* of children, a *herd* of cattle, a *flock* of birds, *lists* of names, *packs* of wolves.

Some nouns refer to something that can be counted, eg., two spoons, three stars, four ideas. They are countable nouns. Some nouns refer to something that cannot be counted, eg., light, water, strength. They are uncountable nouns.

A countable noun has two forms — **singular** and **plural**. When it refers to one thing, it is singular, eg., *moon*, *flower*, *man*, *cat*. When it refers to many things, it is plural, eg., *moons*, *flowers*, *men*, *cats*.

Many nouns end with -ness, -ity, -ment, -tion.

noun clause : a clause that functions as a noun. (As the subject, object or complement in a sentence.)

Example: I want to know what you think.

novel: a long written story, usually about imaginary characters and events. A novel is usually long enough to fill a book.

object: a word, phrase, or clause in a sentence that refers to the person, thing, etc. affected by the action of the verb.

Examples: She cooked rice;

He gave me a pen; She bought a car.

There are two types of object: **direct** and **indirect**. The **direct object** is directly affected by the action. For example, in 'He gave me *a pen*'; a pen is the direct object.

Indirect object refers to the person or thing to whom/for whom the action is done. 'He gave *me* a pen', *me* is the indirect object.

Some verbs do not need any objects.

Examples: fly: Birds fly.

rain: It rained heavily.

They are called **intransitive verbs**.

Some verbs need an object/objects.

Examples: read: I read a book.

catch: He caught the ball.

These verbs are known as transitive verbs.

onomatopoeia: a word/s imitating the sound of what it refers to – bang, hiss, splash, etc.

paragraph: a part or section of a piece of writing. A paragraph starts on a new line. Usually, it has one main idea.

part of speech: In grammar, words are divided into classes known as parts of speech. They are: noun, pronoun, verb, adjective, adverb, preposition, conjunction and interjection.

participle: a word formed from a verb by adding '-ing' (present participle) or '-ed/-en' (past participle).

passive voice: See voice.

past: it is the time before the present time, the time that has gone by. We use past tense forms of verbs to show actions/ events in the past, eg., 'She took my book yesterday.' 'I was in Std VII last year.' 'Long ago, there lived a king.'

pause: a temporary stop in speech. When we read aloud, we take a pause at a comma, semi-colon and full stop.

perfect: See aspect.

personification: referring to a thing or quality as if they can think and act like a person.Examples: Flowers danced in the meadow.Jealousy reared its ugly head.

phonetic symbols : symbols that show the different sounds in our speech.

In writing, we use letters to show sounds. But some letters stand for many sounds, for example, the letter 'c' stands for both 's' and 'k' sounds — nice, city, cut. call.

On the other hand, some of the different letters stand for one and the same sound. The 'a' in all, the 'aw' in dawn, the 'o' in born, all stand for the same sound. The sound 'f' is shown by different letters in —fish, cough, graph and puff.

Therefore, sometimes a special system of writing is used in which one symbol (letter) stands for only one sound. These special symbols are called phonetic symbols. They are used in a dictionary to show the pronunciation of words.

phrase : a short, meaningful group of words; a meaningful part of a sentence.

play: a story/piece of writing which actors perform in a theatre. It includes the conversation between the characters and also the stage directions with sound and light effects, that is, description of what happens on the stage. You can perform a play on radio or TV, too.

plural: the form of a **noun**, **pronoun** or **verb** which refers to many persons or things, eg., *children*, *tigers*, *caps*, *we*, *they*.

In English, we do not use the plural pronoun 'they' to refer to an elderly or senior person. We use 'he' or 'she'.

poem: a piece of writing, in which usually there are short lines with rhyming words at the end. Some poems may not have rhyming words at the end. The lines often have rhythm. Poems express deep emotions, memorable experiences or striking images in beautiful, fitting words. There are humorous poems, too.

predicate: a part of a sentence that tells us something about the **subject**. In 'Birds fly in the sky', 'Birds' is the subject and 'fly in the sky' is the predicate.

prefix: a letter or group of letters added to the front of a word to change its meaning and make a new word.

Examples : *un*+tie, *non*+stop, *dis*+like, *mis*+lead, *super*+man, *over*+eat, *mini*+bus, *counter*+attack, *inter*+national, *re*+wind, *tri*+angle, *vice*+president.

preposition: a word/group of words used before a noun or pronoun to show place, time, position, etc. Examples: in the park, on the table, at home, from Monday to Friday, after 5 pm, in front of the school, etc.

present: the time now. We use the present tense forms of verbs to show the actions/ events that are happening now, eg., She *goes* to school. It *looks* beautiful.

progressive : See aspect.

pronoun: a word that is used instead of a noun. The pronouns in English are *I*, *we*, *you*, *he*, *she*, *it*, *they* and their forms like *my*, *mine*, *me*.

pronunciation : the particular way in which words are said.

prose: written language in the ordinary form, not in the form of poems. Examples of prose are passages, stories, reports, etc.

proverb: a short, well-known sentence or phrase that gives advice or tells you what is generally true. For example, 'A stitch in time saves nine' means 'If one does something in time or immediately, it saves a lot of work later'. A proverb is also known as a saying.

pun: a play on words based on their different meanings, for a humorous effect.

Example: Writing with a broken pencil is **pointless**.

Punctuation

In writing, we show words and sentences separately. We also show whether a sentence is a question or an exclamation or a statement. We show what each person has said in the course of conversation. We show these and many other things with the help of certain marks. Punctuation is a system of using these marks in writing. We use them to separate or specify certain items.

apostrophe: ' , The apostrophe is a punctuation mark. It is used with 's' (or by itself) to show that a thing or a person belongs to somebody.

Examples : • Raju's toys

- My brother's bat
 Her friend's father
 the cow's tail
 the princess's ring
 a week's holiday
- Note that sign is used mainly with the names of living things and also in some phrases denoting time. Normally, it is not used with non-living things. We say -
- 'the leg of the table' and not 'the table's leg'.
- 'the surface of the wall' and not 'the wall's surface'.

With the pronoun 'it', we use only s and not 's.

Examples: its horns, its cover.

- With a plural noun ending with 's', we use only the apostrophe and not 's'.

Examples: Boys' School, rabbits' ears.

We can use either only 'or 's with names ending in 's'.

Examples: Suhas's bag or Suhas' bag.

• The apostrophe is also used to show that a letter / letters have been omitted.

Examples: I'm (I am), He'll (He will). It's means 'it is' or 'it has'.

• The apostrophe is sometimes used to show the plural of letters and numbers. Example: Dot your *i's* and cross your *t's*.

capital letters: Capitals or capital letters are used –

• to begin a sentence :

It is raining; Birds fly; What's your name?;

How nice! Go home.

• to begin each line of a poem:

Into the sunshine,

Full of the light,

Leaping and flashing

From morn till night!

- to begin a proper noun and words derived from a proper noun : Sushma, George, English, Indian, Himalaya, Pune.
- In titles of books, films, stories, etc.: Balbharati, Sleeping Beauty, The Last Leaf.
- In some abbreviations : B.A., Smt., PTO

The pronoun 'I' and the exclamation 'O' are always in capital.

colon: : A colon is used –

- to introduce a list or examples:
 - We need the following: a pen, a pencil, a ruler and a piece of paper.
 - There are three types of volcanoes : active, dormant and extinct.
- between two closely connected sentences.

• to introduce a quotation, the speech of a character in a play.

comma : , Commas show a slight pause. They are used –

- to separate words in a list:
 - There were lions, tigers, horses, monkeys and dogs.
- to separate **phrases** or **clauses** :
 - 'By the way, since you are interested in these little problems, and since you were good enough to record some of my experiences, you may be interested in this.'
- in writing conversations:
 - "Come here," she said.
 - He said, "That's right!"
- to separate an introductory word or phrase that applies to the whole sentence.

As a result, they lost the match.

- before or after the word or words used to address someone:
 - Elementary, my dear Watson!
 - Daddy, I have a question.

dash: _ It is used to separate parts of a sentence :

- She was counting something in a very low voice – almost a whisper.
- Sometimes it is used in place of the colon.

exclamation mark: ! ! It is used after an interjection or exclamation :

- Congratulations !
- Wish you all the best!
- Shocking!

full stop: It is also known as 'period'. It shows a longer pause. It is used:

- at the end of a statement or order:
 - Dogs are loyal.
 - Come in.
- in some abbreviations : B.Sc.

hyphen: It is used to connect the parts of a compound word: double-click, easygoing.

It is also used to show that a word continues on the next line.

question mark: ? It is used at the end of a question.

- What time is it?
- Do you know the answer?
- Why don't you join us?

quotation marks: ' ' They are also known as inverted commas. They are used:

- to mark a quotation, or a specially used word or phrase.
- Double quotation marks are used in writing conversations.

semi-colon: The shows a pause. It is used to separate clauses, especially those which are NOT joined by a conjunction.

question: a sentence or phrase that you use to get information or to ask for something, etc.

register: language used in a particular context or subject matter.

rhyme¹: a short poem or song for children.

rhyme²: If two words rhyme, they end with the same sound. For example, the word 'king' rhymes with 'ring' but you cannot rhyme 'pack' with 'book'.

rhyme scheme: pattern of rhymes used in a poem at the end of lines in each stanza. This pattern of rhymes or rhyme scheme is shown with the help of letters of the alphabet as *aabb* or *abab*, etc.

rhythm: a regular repeated pattern of sounds or movement.

scene: a part of a play or film. The place and time of action (whatever is happening in the play or film) does not change in the same scene.

sentence: A group of words that expresses a complete idea — a statement, a question or a command.

Examples: • My elder brother is in college.
• Do you know this address? • Be quick.
Sentences can be classified into three types

— simple, compound and complex. A simple sentence is one that has only one

subject and one predicate. It has only one finite verb. Example: • *Margie was hurt*. Compound and complex sentences have two or more clauses.

A sentence made of two or more main or independent clauses is compound sentence. Example: • Open your books and start reading the poem. • I called him, but he did not stop.

A complex sentence consists of one main or independent clause and one or more subordinate (dependent) clauses.

Example: • I went out because I wanted to play with my friends.

These subordinate or dependent clauses cannot make independent sentences.

short story: a short written story about imaginary characters and events.

simile: an imaginative comparison of two different things which have something in common. A simile always includes the words 'as' or 'like'.

Examples: as playful as a kitten

as lovely as a flower.

simple sentence: See sentence.

singular: the form of a **noun**, **pronoun** or **verb** which refers to one person or thing, eg., *child*, *tiger*, *cup*, *I*, *it*, *he*, *she*.

sound: a sound is something that you hear.

stanza: A stanza is a part of a poem. The lines in a stanza usually have rhyming words at the end. Separate stanzas in a poem are shown by more space/distance between them, or by changing the arrangement of lines.

statement: a statement is something that you state, that is, say or write to give definite information. eg., 'The sky is blue.'

stress: Stress is the extra force used when pronouncing or saying a word or syllable. For example, in the word 'English', the syllable 'Eng' is stressed. In the sentence, 'Say it in English!' the word English is stressed.

subject¹: The subject of a sentence is the part which names the person, thing, etc. that

we speak about. The remaining part of the sentence is known as **predicate**.

subject²: a word or phrase in a sentence that shows who or what does the action (the action stated by the verb).

Example: My mother saw a peacock in the garden.

The glass fell from the table.

The subject usually comes first in a sentence.

The subject is left out in commands:

Example: Go home.

The **singular** or **plural** form of the **verb** depends on the subject:

She was sleeping. All the girls were

sleeping.

Monica likes Monica and her mangoes. friends like mangoes.

He is going home. They are going home.

Raju has a sister. They have a cousin.

suffix: a letter or group of letters added at the end of a word to make another word.

Examples : cook+er, act+or, book+let, child+hood

friend+ship, king+dom, care+ful, read+able,

act+ion : action, simple+fy : simplify, scare+y : scary,

perfect+ion: perfection.

Sometimes, the last letter/letters of the word may be changed/dropped while adding a suffix.

superlative degree : See degrees of comparison.

syllable: a part of a word. There is one vowel sound in each syllable. It may have one or more consonant sounds at the beginning or at the end. The syllables in some words are shown here: a-go (ago), ac-tion (action), crea-ture (creature), jo-ker (joker), ex-plana-tion (explanation).

Words like no, cat, ask, torn, school have one syllable.

synonym: two or more words from the same language that have the same or more or less the same meaning:

good-nice-pretty, shut-closed-sealed.

tense: the form of a verb which shows the time at which an action happens — the **past** (She *went*), the **present** (She *goes*) or the **future** (She *will go*). See **aspect**.

thesaurus: a type of dictionary that lists words according to their meaning. Words and phrases with similar meaning are put together in a thesaurus. It is very useful for writers.

title: the name of a book, poem, story, picture, etc.

tragedy: • a play or film with a sad ending.transitive verbs: Verbs that need an object are called transitive verbs.

Example: He wrote a poem.

verb: a word or group of words that shows action:

- what people or things do and what happens to them (write, fall, float).
- A verb may also describe a happening : It *rained* ; It *became* dark, or
- a state : She was unhappy.

Verbs have different forms that show tenses, the time of the action to which the verb refers. (future, past and present.)

Verbs have singular and plural forms only in the case of the present tense : *comes* (singular), *come* (plural).

• Note that we do not use singular forms with 'I' and 'you': *I come*, *You smile*; and NOT I comes, You smiles.

The verbs **be** (am/are, is/are, was/were, being, been), **have** (has, have, having, had) and **do** (does, do, doing, did, done) can be used as main verbs in a sentence.

Examples:

- be: I am twelve years old. They were ready.
- have: I have a brother. The dinosaur had a long tail.
- do : Do your best. She did some work.

These verbs are also used with the main verbs in a sentence to show certain

things. Then, they are called **auxiliary** or **helping** verbs.

- 'Be + main verb' shows that the action is not complete; it goes on, eg., I *am* running./It *is* raining. They *were* playing. (The present and the past progressive respectively.)
- 'Have + main verb' shows that the action about which we are talking now, is/was complete, eg., I *have* done my homework. She *had* read the book. (The present and the past perfect respectively.)
 - 'Do' is used with the main verb -
- (a) to form questions: *Do* you *know* the answer?

Did you see the bird?

What do you want?

What did the queen tell them?

(b) to form negative sentences: We did not go back.

'Be' and 'have' auxiliaries can also form questions and negatives. 'Do' is not needed when these are used.

Examples:

(a) Questions: Are you writing a story?

Have you written this?

Why have you come back?

(b) Negatives: I was not feeling well.

She had not seen the book.

There are other verbs like *can*, *could*, *may*, *might*, *will*, *would*, *shall*, *should*, *must*, *ought to*, *used to*, etc. which show whether something is possible, allowed, necessary, etc. These are known as modal verbs or **modal auxiliaries**. They, too, are used as auxiliaries with the main verbs.

Examples: I can swim.

You may come in. You should not work too hard. Must you go? See tense, aspect, auxiliary.

verse: • poems in general, or

• a group of lines forming a unit in a poem or song, eg., a song with four verses.

voice: the form of a verb that shows whether the subject of a sentence does an action (active voice) or has an action done to it (passive voice).

Examples: The policeman *stopped* the traffic. (active voice)

The traffic *was stopped* by the policeman. (passive voice)

Note that the **object** in the active sentence becomes the **subject** of the passive sentence and the verb form includes a form of 'be' + past participle.

We normally use the passive voice to emphasize what happened, happens, etc. rather than 'who' or 'what' does the action. In the passive sentence, the 'doer' of the action may or may not be mentioned. We use 'by' before it, when it is mentioned:

The nuts were cracked.

The nuts were cracked by a squirrel.

The nuts were cracked by a squirrel with its teeth.

vowel: a speech sound you make without closing any part of your mouth or throat. For example, 'ॲ', 'आ'. A vowel letter is a letter of the alphabet that stands for a vowel sound.

The vowel letters are : a, e, i, o, u. The letter 'y' too, sometimes stands for a vowel.

Note that one letter may stand for different sounds in different words. For example, the same vowel letter 'a' stands for different vowel sounds in the words: all, ate, ant, arm, etc.

word: a group of sounds/letters that has meaning. A word is a unit of language. A word is written by leaving spaces on both the sides.

Many times, new words are formed using different processes. They are affixation – adding a prefix or suffix to another word. (b) conversion – changing the class of a word without adding a prefix or suffix. Example: 'run' (verb) and 'run' (noun). (c) compounding – joining two or more words to produce a word with a new meaning. Example: tea + pot = teapot.

There are also certain other processes of word formation such as –

- (a) forming reduplicatives by joining two similar sounding elements.

 Example: tick-tock
- (b) clipping a word.Example: photography photo, telephone- phone
- (c) forming acronyms or new words from the initial letters of words.Example: TV (television), ISRO (Indian Space Research Organisation.)

